

19 December 2014

REF: AC/SNI/09/06



Mr Andrew Hassard  
Director of Parks and Leisure  
Belfast City Council  
Belfast City Hall  
BT1 5GS

Dear Andrew

**RE: Active Communities – Moving Forward  
Lottery Investment Programme– Letter of Offer 2015/16**

I am pleased to inform you that Sport Northern Ireland (SNI) has agreed, subject to the Terms and Conditions set out in this letter and the Active Communities Management Agreement, to offer financial assistance to enable Belfast City Council to implement Active Communities - Moving Forward in 2015/16 as defined in the Coaching and Leadership Implementation Plan.

As the Lead Partner in the consortium and signatory of the Management Agreement, this Letter of Offer is issued to Belfast City Council. I recognise that with effect from 1 April 2015, your current district council area will be subsumed into a new district council area consequent to the Review of Public Administration. As per the Active Communities Management Agreement provision, SNI will assign this award to the new district council with effect from 1 April 2015 for the duration of the award.

Annex 1 provides a breakdown of the financial award for 2015/16.

The Active Communities Management Agreement is deemed to be incorporated in, and shall form part of this Letter of Offer.

By signing and returning the Form of Acceptance to SNI you are committing to achieving, or exceeding, the targets set against the Key Performance Indicators (Annex 2).

If Belfast City Council accept the offer on the Terms and Conditions stated, acceptance should be confirmed by signing both copies of the Form of Acceptance (Annex 3). The Form of Acceptance must be signed and dated by two authorised signatories on behalf of Belfast City Council.

The Form of Acceptance, together with this Letter of Offer and the Active Communities Management Agreement, will constitute the agreement between SNI and Belfast City Council.

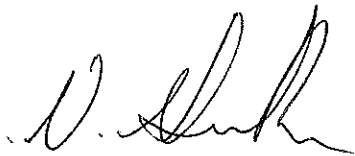
You have until Friday 30 January 2015 to accept the Terms and Conditions of this award. After that period, this offer of award may lapse, unless valid reasons are given for the delay and these are accepted by SNI.

Please read this Letter of Offer and its associated annexes and if you wish to accept it on the terms and conditions stated please return one copy of the enclosed Form of Acceptance signed and dated by two authorised signatories, to the following address:

Active Communities – Moving Forward  
Sport Northern Ireland  
House of Sport  
2a Upper Malone Road  
Belfast  
BT9 5LA

Upon receipt of the documentation requested, SNI will issue Belfast City Council with Permission to Proceed. If the offer is not accepted in the manner identified, and unless otherwise determined by SNI at its sole discretion, the offer will be withdrawn.

Yours sincerely



NICK HARKNESS  
Director of Participation and Facilities

c.c Paddy McGrattan – Consortium Lead

*Encs:*

*Annex 1 – Funding Breakdown for 01 April 2015 to 31 March 2016*  
*Annex 2 – 2015-16 Targets against Key Performance Indicators*  
*Annex 3 – Form of Acceptance 2015/16*

**Active Communities – Moving Forward**  
**Funding Breakdown for 01 April 2015 – 31 March 2016**

<b>Eligible Costs</b>	<b>2015-16</b>
<i>Salary</i>	<i>£539,987</i>
<i>CPD</i>	<i>£12,374</i>
<i>Equipment</i>	<i>£21,840</i>
<i>Travel</i>	<i>£39,000</i>
<b><i>Total</i></b>	<b><i>£613,201</i></b>

**Active Communities – Moving Forward**  
**2015/16 Targets against Key Performance Indicators**

<b>Key Performance Indicator</b>	<b>Target</b>
<i>1. Total number of Full Time Equivalent Coaches</i>	<i>20</i>
<i>2. Total number of Participants</i>	<i>21,249</i>
<i>3. Total number of Participants that are Female</i>	<i>11,687</i>
<i>4. Total number of Participants that have a Disability</i>	<i>3,187</i>
<i>5. Total Number of Participants that are Older People</i>	<i>3,272</i>
<i>6. Total number of Hours</i>	<i>14,350</i>

TO: Sport Northern Ireland  
Active Communities – Moving Forward  
House of Sport  
2a Upper Malone Road  
Belfast  
BT9 5LA

Ref: **SNI/AC/09/06**

Dear Sirs

**Re: Active Communities – Moving Forward  
Lottery Investment Programme – Form of Acceptance 2014-15**

We refer to your letter in which you offered Belfast City Council

**Active Communities – Moving Forward** **£613,201**  
**Investment Programme**

We hereby accept Sport Northern Ireland's offer of award on the Terms and Conditions stated in the Letter of Offer dated 19 December 2014 and confirm that we have read and fully understand and accept the Letter of Offer and all of the Annexes. The undersigned are duly authorised and empowered to sign this acceptance on behalf of Belfast City Council.

Yours faithfully

\_\_\_\_\_  
Name of Signatory 1  
(BLOCK CAPITALS)

\_\_\_\_\_  
Name of Signatory 2  
(BLOCK CAPITALS)

\_\_\_\_\_  
Signature 1

\_\_\_\_\_  
Signature 2

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

***Please quote your reference number on all correspondence to Sport NI.***

***duly authorised for and on behalf of***

Organisation: \_\_\_\_\_

TO: Sport Northern Ireland  
Active Communities – Moving Forward  
House of Sport  
2a Upper Malone Road  
Belfast  
BT9 5LA

Ref: ***SNI/AC/09/06***

Dear Sirs

**Re: Active Communities – Moving Forward**  
**Lottery Investment Programme – Form of Acceptance 2014-15**

We refer to your letter in which you offered Belfast City Council

**Active Communities – Moving Forward Investment Programme** **£613,201**

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Yours faithfully

Name of Signatory 1  
(BLOCK CAPITALS)

Name of Signatory 2  
(BLOCK CAPITALS)

Signature 1

Signature 2

Date \_\_\_\_\_

Date \_\_\_\_\_

***Please quote your reference number on all correspondence to Sport NI.***

***duly authorised for and on behalf of***

Organisation: \_\_\_\_\_